

**2006 WINTER HOLIDAY PARTY**

As the winter holidays quickly come upon us, we are beginning to make preparations for the annual Cheatham Hill Elementary Winter Holiday Party. Our classroom's party will be held on \_\_\_\_\_ at \_\_\_\_\_ for one hour.

This will be the only party permitted for the school year, so we ask that you help make it a memorable one for the children. If you can contribute to the party, please complete the form below and return it to your room parent(s) by **Friday, December 1.** Your room parent (s) will contact you to let you know the specifics on which item(s) or assistance is needed.

If you have any questions or ideas concerning items that you would like to contribute, please let your room parent(s) know. The room parent(s) will be working closely with your child's teacher to coordinate the Winter Holiday Party.

- \_\_\_\_\_ We will be collecting donations for a class gift for the teacher(s). If you would like to participate, return your contribution to the room parent in the attached envelope.
- \_\_\_\_\_ We will not be collecting for a class gift for the teacher at this time.

Thank you for your support and contributions!!!!

Your Room Parent(s): \_\_\_\_\_ Phone: \_\_\_\_\_  
\_\_\_\_\_

**Cut along the dotted line and return the bottom portion by December 1.**

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To: \_\_\_\_\_(Room Parent)

I would like to contribute the following; please let me know what to send and when it is needed:

- \_\_\_\_\_ Bake, prepare, or send food or beverage items.
- \_\_\_\_\_ Send craft items and/or assist in preparing crafts.
- \_\_\_\_\_ Send paper products or miscellaneous items.
- \_\_\_\_\_ Send a donation to be used to purchase items needed for the party (indicate amount sent and return in a sealed envelope to the room parent).
- \_\_\_\_\_ Volunteer to help in the classroom during the party (The number of parents will be limited.)

Suggestions/Questions:

\_\_\_\_\_  
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\_\_\_\_\_

Parent's name: \_\_\_\_\_ Phone:  
\_\_\_\_\_

Teacher's name: \_\_\_\_\_ Student name:  
\_\_\_\_\_